

Today's Date: _____

Oral Exam Announcement Form



COLLEGE OF
COMPUTER, MATHEMATICAL,
& NATURAL SCIENCES

AMSC | APPLIED MATHEMATICS AND STATISTICS,
AND SCIENTIFIC COMPUTATION PROGRAM

Student's Name: _____

Exam Date: _____ Day: M/ Tu/ W/ Th/ F Time: _____ Room: _____

Building: _____

_____ Ph.D. Candidacy Oral _____ Ph.D. Final Oral _____ M.S. Final Oral

Exam Title: _____

Committee Members: (3 for MS Final, 3 for PhD Candidacy, and 5 for PhD Final)

Chairperson: _____ email: _____

_____ email: _____

_____ email: _____

_____ email: _____

_____ email: _____

If you are defending in a room in the Mathematics Building, did you complete the Math Room Requests form to reserve your room? _____ YES _____ NO

For M.S. and Ph.D Final Oral Only:

Will any of your committee members participate remotely? _____ YES _____ NO

IMPORTANT INFORMATION FOR ALL:

- Equipment reservations** can be made through the IT Help Desk at 301-405-8582 or eit-help@umd.edu.
- Room reservations** can be made through this form: <https://booked.ece.umd.edu/>. If you need assistance, contact Jemma Natanson in the Graduate Office. (jnatanso@umd.edu, 301-405-5058).
- MS Final Oral Exam:** Two reports are required during the exam: (1) "Examination Report" and (2) "Interim Report of Examining Committee". Both forms can be found on the AMSC website at <https://amsc.umd.edu/academics/forms/master-s-degree-forms.html>.
- PhD Final Oral Exam:** Two reports are required during the exam: (1) "Interim Report of Examining Committee" found on the AMSC website at <https://amsc.umd.edu/images/documents/InterimReportofExam.pdf> and (2) "Report of Examining Committee" which your committee will receive at least a week prior to your defense after you submit the Google form request for the electronic REC.
- PhD Candidacy Exam:** Two forms are required during the exam: (1) "Examination Report" found at <https://amsc.umd.edu/images/documents/EXAMREP.pdf> and (2) "Application for Admission to Candidacy" found on the UMD Graduate School website.
- Remote Committee Member Participation:** If a committee member will participate in the M.S. or Ph.D. Final Oral Exam remotely, the Committee Chairperson must request permission for the faculty at least 10 days beforehand via this link: https://umdsurvey.umd.edu/jfe/form/SV_8pF3dSW00iuA2Ym. More information regarding remote defense policy/procedure can be found here: <https://gradschool.umd.edu/remotedefenserequest>

Optional:

Copy-and-paste your presentation/research abstract here to be included with your oral exam announcement to the department. Including an abstract is helpful for a general audience not familiar with your subject matter so that they can better determine their interest in attending your talk.