



Applied Mathematics & Statistics, and Scientific Computation Program

William E. Kirwan Hall 3103 • 301-405-0924 • amsc@amsc.umd.edu

Applied Statistics Practicum Evaluation

Instructions to Supervisor: Please provide the following information:

- 1) Description of Task
- 2) Overall Assessment

You may attach the evaluation or use the space below. Typical evaluations are 1 page double spaced.

Name of Student Supervised _____

Dates Supervised _____

Supervisor Name (print) _____ Email _____

Signature _____ Date _____

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(to be completed by practicum supervisor)

Criteria	1 Unsatisfactory	2 Satisfactory	3 Proficient	4 Distinguished	Enter 1-4
1. Attendance	Excessive absences and/or lateness's, and/or early leaves and/or extra breaks and more time	Never absent, 1-2 lateness's, and/or 1-2 early leaves and/or occasional extra breaks	Never absent, almost always on time, remains for assigned shift, only takes assigned breaks	Never absent, always on time, sometimes remains after assigned shift, only takes assigned breaks	
2. Performance & Motivation	Work often late and/or often incomplete and/or work quality unacceptable	Work submitted on time, always complete, work quality average	Self-starter, work submitted on time, almost always complete, very good quality	Self-starter, work submitted on time, always complete, superior quality	
3. Professionalism	Lacking confidence and/or not a team player and/or does not get along with others and/or not a leader	Gaining confidence, team player, gets along with others, takes a leadership role only when asked	Self-confident, team player, gets along well with others, sometimes takes leadership role, Creative	Self-confident, team player, gets along well with others, often takes a leadership role, creative	
4. Planning	Does not plan work or follow a plan and/or doesn't prioritize and/or does not multitask and/or Inflexible	Plans some work, follows work plans, some prioritization & multitasking, flexible	Plans most work, follows work plans, prioritizes, multitasks, flexible	Plans all work, follows work plans, prioritizes, multitasks, flexible	
5. Problem Solving	Unable to solve problems and/or, never questions and/or never provides Solutions	Resolves some problems, sometimes questions, occasionally provides unique solutions	Resolves most problems, questions occasionally, often provides unique solutions	Resolves own problems, questions the unusual, often provides unique solutions	
6. Communication	Ineffective written and/or verbal skills	Effective written & verbal skills; little persuasion and negotiation skill	Effective written & verbal skills; some persuasion and negotiation skills	Effective written & verbal skills; good persuasion and negotiation skills	
7. Knowledge & Learning	Poor subject knowledge and makes no attempt to gain knowledge	Average subject knowledge, seeks out others to gain additional knowledge	Knowledgeable in subject and, seeks out experts to gain additional Knowledge	Expert in subject and, seeks out other experts to gain additional knowledge	

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Upon completion of the internship, please evaluate the student's performance. Kindly complete and return this evaluation form and attached rubric. Additional comments are welcome.

Student Intern Name: _____

Internship Dates (mm/dd/yy): _____ / _____ / _____ to _____ / _____ / _____

Internship Supervisor: _____

Supervisor Title: _____

Organization: _____

Business Address: _____

City, State, Zip: _____

Telephone: _____

Email: _____

List the intern's duties, responsibilities, strengths and limitations. (Please use reverse side of form for additional comments.) _____

If a position were available within your firm, would you recommend this student for hire? _____

If no, please explain. _____

Would you accept another AMSC intern? _____

If no, please explain. _____

Please feel free to make any suggestions that you feel would improve our internship program.

Supervisor Signature

Date

*Completed form and rubric should be mailed to:
University of Maryland, AMSC Graduate
Program
3103 Mathematics Building
College Park, MD 20742*